

February 2019

EXTRAORDINARY MINISTERS OF HOLY COMMUNION
REMINDER OF PROPER PROCEDURES

- For those assisting at weekend Masses, I again emphasize, please be faithful to your assigned dates and times.
- Please remember to dress appropriately – if extra ministers are called for at Mass and you are not dressed appropriately, please refrain from assisting.
- If receiving from the chalice, the minister should first consume a sip of the Precious Blood before turning to offer it to the next minister.
- ***New, Simpler Procedure***
 - On the sacristy side: The chalices will be given to the 2nd to last ministers on each side. They are to distribute the Precious Blood (PB) to the minister to their left and right and NOT handoff the chalice. Hence, they are the designated ministers of the chalice. As soon as the other ministers receive their ciboria, they are to proceed directly to the break (without genuflecting) and assume their respective positions. The first 3 go right (St. Mary side) and the last 3 go left (St. Joseph side).
 - On the St. Joseph side: When there are 4 ministers present, the chalices will be given to the ministers 2 and 4 (1st minister is the one closest to the congregation). They are to distribute the PB to the ministers next to them and NOT handoff the chalice. They are the designated ministers of the chalice. As soon as the other 2 ministers receive their ciboria, they are to proceed to their respective stations: the first 2 go right (St. Mary side) and the last 2 go left (St. Joseph side).
- When ministers of the chalice have finished distributing the Precious Blood, they are to consume the remaining amount and return to the credence table; if unable to, ask another minister for assistance.
- Empty chalices are placed on the credence table, and the purificators are re-folded placed over the chalices, not stuffed inside of them.

Note: If you would like to be trained to bring Communion to the sick or homebound, contact Michele at the rectory; she will assist you with this process.

For those bringing Holy Communion to the homebound:

- Ministers should use the greatest care when handling the Blessed Sacrament. A pyx must be used to transport Holy Communion and should never be placed in one's handbag or pocket; ministers should acquire and

February 2019

use a pouch for around the neck to maintain the integrity of the Sacred Species.

- Ministers should obtain the Eucharist at the end of the Communion Rite and leave directly from Mass to the person to be visited.
- Ministers may not go to the tabernacle themselves. Between Masses, come to the sacristy and wait for the priest or deacon (not the sacristan) to give you Holy Communion.
- If your visit is during the week and outside the Mass, please go first to our Parish Outreach for assistance.
- It is completely *inappropriate* to take the host before Mass, or to engage in other activities or errands on the way to your visit while carrying the Eucharist.
- Ministers should follow the Rite of Distributing Holy Communion Outside of Mass.
- Ministers should check the pyx and purify it if needed after the distribution of Holy Communion.
- **IMPORTANT:** Please ask the homebound parishioner if they would like to have a priest visit them for the Sacrament of Reconciliation (Confession) and/or Anointing of the Sick.
- Please offer a copy of the bulletin during each visit so that the person may have a sense of connection with the life of the parish.
- Please make every effort to kindly ask how the parishioner is doing and charitably spend some time conversing with him or her.
- We have a record at Parish Outreach for our homebound parishioners and the Extraordinary Ministers who visit them; we would like to include the day and time of your usual visit with that record - please contact Danielle or Marianne at your earliest convenience with that information.